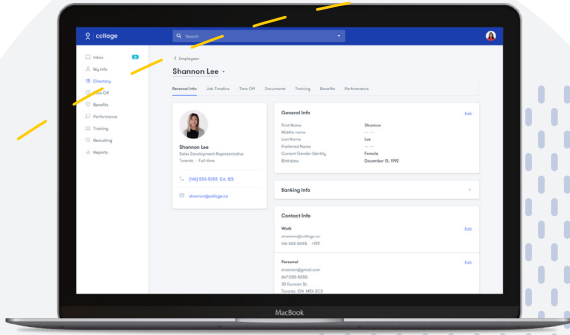


# Introducing

# Collage HR

Canada's Leading HR, Benefits,  
and Payroll Solution



Employers with Benefits by Design (BBD) Inc. fully-insured benefits plans have access to Collage HR, Canada's leading management tool for small businesses **at no extra cost.**



Collage HR allows employers to streamline their people and payroll processes through an easy-to-use platform that offers:

## HR Record Management

Keep all your employee files in one place online, accessible from any device. Create custom permissions so the right people have the right access.

## Paperless Employee Onboarding

Collect all employee data online before their first day. Utilize electronic signatures and custom document templates, automated tax forms, and more.

## Performance Reviews

Easily implement 360-degree performance reviews, management check-ins, track goals, and collect employee surveys.

## HR Reporting

Access employee data at your fingertips using Collage's out-of-the-box reports, or easily build your own custom report.

## Time-off Tracking

Easily request and approve time off balances between managers and employees. Collage keeps accurate balance calculations, so you don't have to.

## Recruiting

Post jobs to your custom branded company job board and sort applicants into intuitive recruiting funnels.

## Employee Training

Set up training programs for new hires or existing ones, post materials, and track completion progress.

## Interested in learning more?

Contact your Director, Partner Solutions, TPA+ to discuss how Collage HR can benefit you and your clients.

